

## HEVERSHAM PARISH COUNCIL

Unconfirmed Minutes of the Parish Council held on **Thursday 9 February 2017** at 7.30pm in the Athenaeum, Leasgill

**Present** -- Cllrs Adrian Bland (Chairman), Peter Clarke, Gordon Capstick, Tom Grindey, Brian Rendell, Iain Richards and Adele Shepherd; County Cllr Roger Bingham; District Cllr Annie Rawlinson; the Clerk; and no members of the public

### 1/17 Apologies

Apologies were received from PCSO 5251 Martin Boak

### 2/17 Declarations of Interest

Cllr .Bland declared an interest with regard to the Old Railway Line Footpath agreement and Cllr. Clarke declared an interest with regard to Heversham St Peter's CE School

### 3/17 Minutes

**Resolved** that the minutes of the meeting held on 8 December 2016 be confirmed as a true record and signed by the Chairman

### 4/17 Ongoing Items (Matters Arising from Previous Minutes)

- Restoration of the milestone at Grievegate: County Cllr. Bingham repeated his confirmation that this would be completed before 31 March 2017.
- Old Railway Line Footpath: The risk assessment had been carried out and identified risks with regard to the trees and the access from the lane. A quote had been received for tree remedial work of £815 and the Rhoda Thompson Trust had offered a grant to cover the cost of necessary work up to a maximum of £1000. A draft licence agreement had been received from Dallam Tower Estate. **Resolved** to request an amendment to clause 1.6 of the draft agreement in that dogs should be under close control at all times; that Cllr Clarke then sign the licence agreement as Acting Chairman; to accept the grant offer from the Rhoda Thompson Trust; to obtain a second quote for the tree remedial work and accept the lower quote; and to collect the stone and improve the access path and steps
- Land Registry: The four parcels of land have been registered in the name of the Parish Council. **Resolved** to pay the invoice from LEMURrural for that work in the amount of £490.00.
- £500 Cumbria County Council Grant 2016/17 in support of the cost of the above registration: The Clerk had been told that payment would be made within the next week.
- Cumbria County Council Grant to repaint the signpost at the bottom of Woodhouse Lane: County Cllr. Bingham reported that this was in hand.
- £330 SLDC Flower Bed Grant: District Cllr. Rawlinson reported that this was in hand.
- Cost of Providing Broadband for the Athenaeum: The proposal to increase the annual maintenance contribution by £200 was to be discussed at the next meeting of The Athenaeum committee on 13<sup>th</sup> March 2017.
- Use of Speed Indication Device: Cllr. Grindey reported the proposed rota for 2017.
- Website: The Clerk reported that it was not possible to amend the current website to comply with the Transparency Code requirements which were coming into force on 1 April 2017. He had obtained two quotes for a replacement website. The lower quote was £300 from A2A in Milnthorpe who currently act for several local parish councils. There was a possibility that a grant could be obtained through CALC. Cllr. Clarke offered to help the Clerk in setting up the replacement website. **Resolved** that the Clerk accept the quote from A2A and investigate the grant position,
- Road works against survey: County Cllr. Bingham agreed to investigate the position with regard to progress on the list of required works to be undertaken by Cumbria County Council – as per the last paragraph of minute 75/16.

### 5/17 Public Participation

There were no members of the public present.

### 6/17 Reports

- i) A report on behalf of Kendal Neighbourhood Policing Team had been received and circulated before the meeting. No crimes, and one incident with no offence identified, related to Heversham Parish. Request that everyone reiterate the message that dogs should be controlled at all times and especially with lambing in progress.
- ii) District Councillor A Rawlinson reported that she had attended the planning meeting with regard to the land opposite Brant House, Woodhouse Lane, Heversham.
- iii) County Councillor R Bingham reported that the County rate would be set a week today. Small increases were proposed in the County share and Adult Social Care. He reported on the poor service in Cumbria for autism and the CAMHS (Mental Health Service)
- iv) The Athenaeum: It was noted that the financial report for the second quarter ending 31 January 2017 of the financial year 2016/17 had been received and emailed to Cllrs. on 6/2/17

### 7/17 Planning

The Council noted that the following planning application had been submitted to SLDC since the last meeting with a consultation deadline before this meeting. Therefore the Clerk had consulted with each member of the Parish Council individually and, using delegated powers, submitted the relevant response to SLDC that the majority of the members of the Council supported:

**SL/2016/1141 Land at west of 28, Dugg Hill, Heversham**

Single storey dwelling

**Support application with some concern with regard to site layout**

**Resolved** that **no objections** be made to the following planning applications which had been submitted to SLDC and circulated to the members of the Council since the last meeting:

**SL/2017/0049 35, Dugg Hill, Heversham**

Rear conservatory

**TR/2017/0003 The Vicarage, Woodhouse Lane, Heversham**

Reduce height of yew hedge to 2.5m

No objection had been made by SLDC on 1/2/17

It was noted that the following planning applications had been **approved** by SLDC since the last meeting:

**SL/2016/0986 Little Deepthwaite Farm, Woodhouse**

Use of static caravan as a brew room and for occasional overnight use in connection with the welfare of livestock

**SL/2016/1085 Dallam School Car Park, Heversham**

Erection of two dwellings and alteration to car park. **Outline Approval with conditions**

It was noted that the following application had been **refused** by SLDC since the last meeting:

**SL/2016/0720 Land opposite Brant House, Woodhouse Lane, Heversham**

Two affordable dwellings

**8/17 Highways/Footpaths**

- i) Cllr. Clarke to action a Footpath Survey.
- ii) Cllr. Shepherd had given the information about the drains / gullies to Cllr. Bland for his perusal.
- iii) The Clerk had written to Cumbria County Council with regard to the fallen road sign on the west side of the A6 as you approach Heversham from Milnthorpe and was waiting to receive a date for the work which he was told had been scheduled. He had also written with regard to the fallen road sign at the north end of the village and the broken bollard on the triangle.

**9/17 Playground Report**

Cllr Rendell had inspected the playground since the last meeting and was monitoring a rope that had stretched. The inspections until the next meeting were to be carried out by Cllr Rendell.

**10/17 Neighbourhood Plan**

It was noted that the Referendum will take place on Thursday 16 February 2017. It was reported that some residents had said that they had not received a copy of the Plan.

**11/17 Parking near Crow Wood and Old School**

Discussions with the residents were ongoing. The Clerk was asked to write to those residents who were thought to be involved for their comments.

**12/17 B4RN**

It was agreed that Cllr. Bland would ask Mark Jameson to do a leaflet and Cllr. Richards offered to be the point of contact.

**13/17 Village Tidy**

It was agreed to link with The Great British Spring Clean weekend and arrange the tidy at 9am on Saturday 4 March 2017. The Clerk was asked to contact SLDC to request litter pickers, gloves and collection bags.

**14/17 No Cold Calling Zone**

It was agreed that this was not a matter for the Council but Cllr. Grindey is to discuss possible action with residents

**15/17 Heversham St Peter's CE School**

The Council discussed the Consultation Document sent from Carlisle Diocese (emailed to Cllrs. 19/1/17) and noted with regret that, although they saw the school as an important part of the village, it was unlikely that the school could be financially viable into the future with the demography of the village. If a decision was taken to close the school, the Council would like to be involved in any future discussions as to potential future use, The Clerk was asked to write to Carlisle Diocese setting out the Council's views.

**16/17 Finance**

a) The following payments were approved:

M R Richardson – Salary and Expenses to 31/1/17 - £787.01 - cheque 285

HMRC – PAYE re M R Richardson - £155.20 – cheque 286

LEMURrural – Land Registration (see minute 4/17 above) - £490.00 – cheque 287

b) HSBC had asked for further verification before the mandates were operational

c) The Financial Risk Assessments 2016/17 were received and approved. **Resolved** that they be signed by the Chairman

d) **Resolved** that the Clerk ask Mr Alan Hartley if he would be the Internal Auditor for the year 2016/17 at a fee of £50

e) The Clerk confirmed that the precept form had been completed and returned to SLDC

**17/17 Correspondence**

The following correspondence received and not included as an item on this agenda was noted:

- a) SLDC – Summary of Flood Contacts December 2016 (emailed to Cllrs.8/12/16)
- b) CALC – Discussion Paper re decommissioning and the clean-up of nuclear sites (emailed to Cllrs.12/12/16)
- c) CALC –National Grid press release re current consultation process on the North West Coast Connections project (emailed to Cllrs.13/12/16)
- d) SLDC –LAP newsletter and flooding factsheet (emailed to Cllrs.23/12/16)
- e) CALC–Cumbria CVS re Emergency & Resilience Planning event 17/2/17 (emailed to Cllrs.3/1/17)
- f) Plumtree House – Helsington Community Land Trust (emailed to Cllrs.9/1/17)

- g) CALC –Community Housing Fund (emailed to Cllrs.16/1/17)
- h) SLDC – Request for topics for consideration by the Overview & Scrutiny Committee (emailed to Cllrs.16/1/17)
- i) CALC –Paperwork for next District Association meeting on 9/3/17 (emailed to Cllrs.23/1/17)

**18/17 Annual Parish Meeting**

It was agreed that the meeting should be a low key event this year and would only include the Chairman's Report and Public Participation including reports from County Cllr .Bingham, District Cllr. Rawlinson, the Kendal Neighbourhood Policing Team and The Athenaeum. It will commence at 7.30pm and will be held in The Athenaeum.

**19/17 Westmorland Gazette** – Matters from this meeting to be reported for the Westmorland Gazette:

- The Parish Meeting
- The Village Tidy
- Land Registration and Grant

**20/17 Items for Information-** *no decisions or action permitted*

- The mower service is due
- The Bowling Quiz made £360

**21/17 Items for consideration for a future agenda**

- Playground Financing
- A Nation's Tribute and WWI Beacons of Light 11/11/18
- The bench on the monument requires repair
- Facebook

**22/17 Date of next meeting**

The proposed dates for the 2017 meetings as listed in the 8 December 2016 minutes have been confirmed with The Athenaeum.

The next meeting will follow the Parish Meeting on 9 March 2017

The meeting closed at 9.45pm

***Malcolm Richardson***  
**Clerk to the Council**