

## HEVERSHAM PARISH COUNCIL

Unconfirmed Minutes of the Annual Meeting of the Parish Council which was held on 12 May 2016 at 7.30pm; in the Athenaeum, Leasgill.

**Present** - Chairman A Bland, Peter Clarke, T Grindey, G Capstick, Brian Rendall, Adele Shepherd; County Councillor R Bingham; City Councillor A Rawlinson; the Clerk and one member of the public.

**47/16 Apologies** - Iain Richards (currently in Mull) and PCSO 5251 Boak .

**48/16 Declarations of Acceptance** –the Declarations of Acceptance of Office forms were completed by the elected members of the Council and witnessed by the Clerk. The Chairman welcomed as a newly elected member, Brian Rendell, onto the Council and the members asked that the former two Councillors be thanked for their contributions.

**49/16 Election of Chairman** – Cllr. Grindey proposed and Cllr. Capstick seconded Cllr. Bland. There were no other nominations. The proposal was carried unanimously and Cllr. Bland agreed to act as Chairman for 2016/17.

**50/16 Declaration of Acceptance/Chairman** – the Chairman signed the Declaration of Acceptance of Office of Chairman form for 2016/17 which was witnessed by the Clerk.

**51/16 Election of Vice-Chairman** – Cllr. Bland proposed Cllr. Clarke and Cllr. Grindey seconded the proposal. There were no other nominations. Cllr. Clarke agreed to act as Vice-Chairman for 2016/17.

**52/16 Minutes** - the Council authorised the Chairman to sign the minutes of the meeting held on 14 April 2016 as a true record.

### **53/16 Matters Arising from the Minutes.**

- Greivegate stone - shrubbery removed, progressing.
- Parish Land - registration underway.
- Old Railway - Cllr. Clarke has met with Mr Bancroft and the School Trustees have agreed that there should be a signed, permissive path for Heversham residents along the northern edge of the field behind Woodhouse Lane, across to the old railway and along that to the bridge. He indicated that he was still awaiting a response from Dallam Estate with regards to the section to the south of Tristrams. .
- Pudding Party and Beacon - Pudding party was perhaps timed too early and was not as successful as hoped. The lighting of the Beacon was well attended. Thanks to the organisers Jane Cushnie and Iain Richards.
- South and North end garden improvements - The new South end flowerbed is in place, the Council thanked those responsible. **A volunteer to look after it is required;** anyone willing; please contact the Clerk. There was a credit note of £51 issued by Beetham Nurseries as the Palm Tree had to be returned. This will go towards improving the North entrance to the village.
- Website -The Clerk expressed her thanks to Cllr. Cordwell who has recently given her some more assistance and she hopes it will now be manageable.
- Speed on Princes Way. Victoria Upton from "Traffic Management" will be in touch if funding is found for the survey.
- Tree Management. The trees causing concern have been felled; the survey has yet to be arranged.

**54/16 Declarations of Interest** - None.

**55/16 Planning** - The following planning application which has been submitted to SLDC since the last meeting was considered and there were **no objections**:

- SL/2016/0265 High House, Woodhouse. Replacement single storey extension.

### 56/16 Public Participation

- i) There were no Members of the public wishing to speak.
- ii) The report on behalf of Kendal Rural Policing Team from PCSO Boak was emailed to the Council -there was nothing relating to the Parish;
- iii) Relevant matters from District Councillor A Rawlinson  
Cllr. Rawlinson has spent a day with the SLDC refuse team in the Woodhouse and Dugg Hill areas and has hopefully resolved any remaining problems. Home plastic and cardboard collections will be launched around February/March 2017.  
The Boundary Commission consultation is now underway until 18/7/16.  
The affecting proposal is to make Heversham, Brigsteer, Levens, Stonecross, and Natland one Ward.
- iv) Relevant matters from County Councillor R Bingham.  
Cllr. Bingham was elected District Councillor for Burton and Holme.  
Woodhouse Lane is to be resurfaced along with Moss lane and Deepthwaite Lane.  
The findings of the children's and adolescent mental health service enquiry on which Roger serves will be published probably in the summer. There are concerns about delays in treatment and for appointments and that residential accommodation for adolescent and child mental health patients is not available within the County.
- v) Footpath Report  
A few issues still remain. RESOLVED: Peter Clarke will send the report to Guy Timporley at the County Council. The clerk will thank Mr Burgess as he ends his duty. The land is now to be divided and the volunteers will undertake to inspect it once a year.
- vi) The Athenaeum financial report up to 30th April 2016 was noted as received.  
Thanks to Annie Rawlinson for her involvement as Mary Beary in the "Bake Off". It help to make the event fun and it raised circa £200. On 11/6/16 there will be a Barbeque at the Athenaeum.  
Quotes are currently being obtained for a new heating system planned for the end of 2016.

**57/16 Neighbourhood Plan - RESOLVED** unanimously to support the submission to SLDC of the Heversham and Hincaster Neighbourhood Plan and it's supporting documentation. To formally thank Peter Shaw and team for their considerable involvement.

### 58/16 Finance.

- a. Receipts: Precept £8489.06; Parish Council VAT refunds £179.27 & £341.70.
- b. To authorise payments:
  - Calc subscription £214, cheque 252.
  - Annual playground inspection fee, £156.06, cheque 253.
  - A Hartley, internal auditor, £50, cheque 254.
  - To review the insurance cover is adequate before authorising: Zurich Insurance Renewal Premium £461.33, cheque 255.
  - The Athenaeum, VAT, £341.70, cheque 256.

**59/16 Playground** - The Annual Playground Inspection report was reviewed and the Chairman will try to arrange the necessary work.

**60/16 LAP** The information about gullies on the A & B roads (ref. minute 32/16) will be provided when data has been supplied. A volunteer with appropriate experience was suggested to become a "Highway Warden".  
communication between Highways and the Parish Council needs to be improved, as it would be useful to liaise with the workmen when they come to do the work.

**61/16 Parish Land** - The arrangements for the stocking of the 'Field of Dreams' for 2016/17 are underway with the working party and should be complete by the end of the month.

**62/16 Appointment of Representatives** – representatives for the following Working Groups and outside bodies :

Trailway - None;

Heversham Playground (one Representative) - Adrian Bland;

Leasgill Quarry Working Group.(comprising of three Representatives from Heversham

Parish Council and two from Milnthorpe Parish Council) - Adrian Bland, Adele Shepherd, Peter Clarke;

South Westmorland Local Area Partnership (Representative and Deputy representative) - Peter Clarke and Tom Grindey;

Athenaeum Committee (two Representatives) - Tom Grindey and Adele Shepherd;

Broadband Champions (one Representative) - Brian Rendell.

Heversham & Hincaster Neighbourhood Plan Working Group (up to 8 Representatives) - Peter Shaw; John Owen; Lizzie Fawcett; Heather Johnson; Bob Milloy and Peter Clarke.

**63/16 Policies and Procedures** - The Standing Orders, Financial Regulations, Complaints Procedure, Press/Media Policy, Code of Conduct and the Procedures for handling requests made under the Freedom of Information Act 2000 documentation has been emailed to Councillors.

**64/16 Clerk's Resignation** as from the 31st August 2016.

Arrangements to find a replacement: place adverts in the Westmorland Gazette news column; Parish News; Levens Parish Council via Cllr. Rawlinson; CALC and Facebook. The interviews will be undertaken by Cllr's Clarke, Shepherd and Capstick.

**65/16 Change of Day for Council Meeting.** RESOLVED Defer a decision; to be reconsidered when a new Clerk is found.

**66/16 Correspondence.**

- a. Notice of Natural England's meetings about the development of the coastal path to Silverdale. (Emailed to Cllrs. on 15/4/16)
- b. CALC Agenda for meeting on 9th June 16, plus previous Minutes.(To Cllrs on 28/4/16).
- c. H & H Land and Property charter surveyors advise of staff changes.
- d. Clerk and Council's Direct publication.

**67/16 Westmorland Gazette** - matters from this meeting to be reported:

Thank you to retiring Councillors, welcome to new.

New clerk required from 1st September 2016.

Volunteer needed to maintain the new garden area.

Highway Warden needed.

The Draft Neighbourhood Plan has been approved by the Council for submission to SLDC.

Footpath to Tristrans

**68/16 'Items for Information'** - *no decisions or action permitted*

Cllr. Shepherd still holds the Playground Inspection book and is making regular inspections.

**69/16 Items for consideration for a future agenda**

Discussion with Mr Bancroft ( Dallam School)

Boundary Commission Consultation reply for 18/7/16.

Highways Warden

**70/16 Next Meeting** - The date of the next Parish Council meeting will be 9th June 2016.

Denise Challenor - Clerk to Heversham Parish Council - Tel. 01524 761824.