

HEVERSHAM PARISH COUNCIL

Minutes of the meeting held on Tuesday 19 May 2015 in the Athenaeum, Leasgill at 7:30pm

Present : Cllrs Adrian Bland (Chairman), John Alderson, Peter Clarke, Gordon Capstick, David Cordwell, Adele Shepherd, the Clerk and four members of the Heversham & Hincaster Neighbourhood Plan Working Group (Mr Peter Shaw, Mrs Liz Fawcett, Mr Bob Milloy and Mr John Owen) who all left after Item 07/15 Neighbourhood Plan.

01/15 Election of Chairman

Cllr Bland took the position of Chairman during this item.

It was proposed and seconded for Cllr Bland to be the Chairman for 2015/16 and Cllr Bland was unanimously elected.

02/15 Declarations of Acceptance

A Declaration of Acceptance form for 2015/16 was signed by Cllr Bland and witnessed by the Clerk.

03/15 Election of Vice-Chairman

It was proposed and seconded for Cllr Clarke to be the Vice-Chairman for 2015/16 and Cllr Clarke was unanimously elected.

04/15 Apologies

It was resolved for apologies with reasons given to be noted from Cllr Grindey.

05/15 Minutes

It was resolved for the Chairman to sign the minutes of the meeting held on 9 April 2015 as a true record.

06/15 Declaration of Interests / Requests for Dispensations

None.

07/15 Public Participation

- County Cllr Bingham had conveyed his apologies due to being unavailable to attend this meeting.
- District Cllr Rawlinson did not attend the meeting and disappointment was expressed regarding the low level of attendance at the meetings of Heversham Parish Council and the failure to submit reports if unable to attend. The Clerk was actioned to explore the protocol for District Councillor attendance at Parish Council meetings with the leader of SLDC.

08/15 Neighbourhood Plan

The Chairman welcomed the four members of the Heversham & Hincaster Neighbourhood Plan Working Group and they were invited to engage in the discussion regarding this item. It was noted that Heather Johnson (Chairman of Hincaster Parish Meeting) had conveyed her apologies due to being unable to attend this meeting. Cllr Clarke introduced the 'Pre-submission Consultation Draft' which had been circulated to all members of the Parish Council for individual comments. The document had been revised in order to reflect any relevant comments which had been made and then the revised 'Pre-submission Consultation Draft' had been circulated with the papers for this meeting. The Parish Council was asked to give consideration as to whether this document could form the basis of the document to be used for the formal six week consultation in the two Parishes of Heversham & Hincaster. After the consultation has been concluded, and any amendments have been made, it will then be submitted to SLDC to be published for further comments before being submitted to an Independent Examiner. In the event of the Plan passing the Independent Examination stage then a referendum will be carried out in the two Parishes of Heversham & Hincaster. The Plan is required to align with, and not contradict or be inconsistent with, the SLDC Local Development Plan (LDP) and will form an addendum to the SLDC LDP.

The following comments were made by members of the Parish Council and noted by the members of the Neighbourhood Plan Working Group :

- Congratulations and recognition of how much work had been put in to the production of the document were conveyed to the members of the Neighbourhood Plan Working Group;
- It was questioned as to why 11.35% of respondents to the Housing Needs Survey who had indicated they foresaw a future housing need was described as a 'majority';
- It was questioned as to why any development which results from planning permission which has already been granted would not count towards total development as outlined in the Neighbourhood Plan;
- It was questioned as to whether sufficient weight had been given to the high number of retirees in the two Parishes;
- It was questioned as to whether people who have employment within up to a 20 mile radius of the Parish should be defined as being 'local'.

The Parish Council resolved to agree that the revised 'Pre-submission Consultation Draft' could form the basis of the document to be used for the formal six week consultation in the two Parishes of Heversham and Hincaster. The document would be sent out to every address in the two Parishes around September/October. The Chairman conveyed appreciation to the Neighbourhood Plan Working Group for all of the time and commitment which had been given to the project. Mr Milloy conveyed appreciation to the Parish Council for all of the comments which had been found to be useful.

09/15 Planning

The following planning application which has been submitted to SLDC since the last meeting was received and considered :

SL/2015/0408 – Leasgill House, Milnthorpe

Application to approve reserved matter for access following outline approval for dwelling
There were no objections/observations.

10/15 Appointment of Representatives

It was resolved for the following representatives to be appointed to the following outside bodies and Working Groups for 2015/16 :

- South Westmorland Local Area Partnership – Cllr Clarke & Cllr Grindey (Deputy)
- South Westmorland Village Maintenance Association – Cllr Shepherd
- Athenaeum Committee - Cllr Grindey & Cllr Alderson
- Broadband Champion – Cllr Cordwell
- Leasgill Quarry Working Group – Cllr Bland (Chairman), Cllr Clarke & Cllr Shepherd
- 'Field of Dreams' Working Group – Cllr Capstick (Chairman), Cllr Bland & Cllr Clarke
- Neighbourhood Plan Working Group – Hincaster : Heather Johnson (Chairman of Hincaster Parish Meeting) & Bob Milloy; Heversham – Peter Clarke, Liz Fawcett, John Owen & Peter Shaw

11/15 Policies and Procedures

The Standing Orders, Financial Regulations, Complaints Procedure. Press/Media Policy, Code of Conduct and the procedure for handling requests made under the Freedom of Information Act 2000 were noted.

12/15 Parish Land

It was noted the 'Field of Dreams' will be stocked between 1 March 2015 and 26 February 2016 by Mr J Dickinson.

13/15 Highways and Footpaths

- a) The temporary road closure which will be in place for 10 days between 8:00am and 5.00pm on the C5073 - Heversham - from Monday 25 May 2015 was received and noted.
- b) It was reported that streetlight 104 which had been recently repaired has started to flicker.

14/15 The Athenaeum

The Athenaeum Financial Report for the third quarter of the financial year 2014/15 was received and noted.

15/15 Playground

- a) The SLDC Annual Playground Inspection Report which had been compiled on 5 May 2015 was received and noted.
- b) The Chairman presented a verbal report regarding a meeting he had been invited to attend by Dallam School. Dallam School has made a request for the Parish Council to give consideration as to whether there would be any objection to the playground being moved from the present location to either the grass area adjacent to the Dallam School car park, at the south end of Heversham, or to a corner of the Tristrams field. The School has offered to provide the funding for all of the removal and subsequent maintenance costs of the new site. The Parish Council carefully considered the proposal and came to the conclusion it was felt the relocation of the playground to either of the suggested sites would be detrimental. It was therefore resolved to object to the suggestion as it is felt the present site provides a safe environment and it is very important for this amenity to be in a central position which is equally accessible by foot from all parts of the village.

16/15 Finance

- a) It was resolved for Section 1 – Accounting Statements for ... and Section 2 – Annual governance statement of the Audit Return for 2013/15 to be completed and signed by the Chairman and the Clerk.
- b) It was noted the 2015/16 Parish Precept has been credited to the Parish Council bank account and an overpayment has been made by SLDC in error.
- c) It was resolved for the following payments to be approved :

Cumbria Association of Local Councils – Annual Subscription	£ 214.00
Mr A Hartley – Internal Audit	£ 50.00
SLDC – Recovery of overpayment of Parish Precept 29/4/2015	£1,375.66
SLDC – Annual Playground Inspection	£ 153.00
St. Peter’s Church – Churchyard Maintenance	£ 500.00
C.T.Hayton Ltd - Replacement Lawnmower Battery	£ 49.00

17/15 Westmorland Gazette

None.

18/15 Correspondence

Correspondence, circulars and publications received since the last meeting and not included as an item on this agenda were noted.

19/15 Items for Information

- Cllr Clarke reported the proposed Dallam Swimming Pool project will not be proceeding.

20/15 Items for consideration for a future agenda.

- Administration

21/15 Dates of 2015/16 Meetings

It was confirmed the dates of the meetings of the full Council for 2015/16 will be 11 June, 9 July, 17 September, 8 October, 12 November, 10 December, 11 February, 10 March (Parish Meeting) and 14 April. All meetings usually commence at 7.30pm and will be held in the Athenaeum, Leasgill.

The meeting closed at 9 : 40 pm

Signed : (Chairman)

Date : 11 June 2015