

## HEVERSHAM PARISH COUNCIL

Unconfirmed Minutes of the Parish Council meeting held on **Thursday 8 February 2018** at 7.30pm in the Athenaeum, Leasgill

**Present** – Cllrs. Adrian Bland (Chairman), Peter Clarke, Gordon Capstick, Tom Grindey, Brian Rendell, Iain Richards and Adele Shepherd; County Cllr. Roger Bingham; the Clerk; and one member of the public

### 1/18 Apologies

Apologies were received from PCSO 5251 Martin Boak.

### 2/18 Declarations of Interest

None.

### 3/18 Minutes

**Resolved** that the minutes of the meeting held on 14 December 2017 be confirmed as a true record and be signed by the Chairman.

### 4/18 Public Participation

The member of the public who was present had nothing to raise.

### 5/18 Ongoing Items (Matters Arising from Previous Minutes)

- Old railway line footpath: Work was expected to be started on making the path towards the end of the month.
- New flower bed at the north end of the village: The work would commence in better weather.
- Double Yellow Lines: County Cllr. Bingham reported that the extension of the double yellow lines past the end of the white "Keep Clear" lined area had been booked for the 2018/19 financial year and that the funds were to come from his budget. The Clerk was asked to email again to confirm the process with Cumbria County Council Highways Dept.
- Grievegate milestone plaque: The Clerk reported that the cost of the plaque was expected to be slightly lower than the grant offered by the Leasgill Quarry Fund. County Cllr. Bingham offered to contact Milnthorpe Parish Council with regard to the design of their heritage plaques and to draft the wording for the milestone plaque.
- Risks associated with council owned land: It was agreed to make annual inspections of possible problem trees and Cllr. Richards offered to do this.
- Monument: The work would be done in the spring.
- Speed Indication Device: The Clerk reported that a smiley-type device would cost over £3,000 and it was agreed to consider a method of finance at a future meeting.
- Street Lighting: Cllrs. Rendell and Richards had obtained information for the Clerk to send to Electricity North West with regard to the inventory forms which need to be completed before progress can be made.

### 6/18 Reports

- i) A report on behalf of Kendal Neighbourhood Policing Team had been received and the Clerk reported that there was one item relating to Heversham parish - an unknown male acting suspiciously towards a female jogger.
- ii) District Cllr. Rawlinson was not present and there was therefore no report.
- iii) County Cllr. Bingham reported with regard to several flooding issues; the hedging on Milnthorpe hill; the Deepthwaite "unsuitable for HGVs" signs which were now being erected; and the 4% increase in the County Council budget for 2018/19.
- iv) The Athenaeum: It was noted that the financial report for the second quarter ending 31 January 2018 of the financial year 2017/18 had been received and emailed to Cllrs. earlier that day.

### 7/18 Planning

It was noted that the following planning applications had been **approved** by SLDC since the last meeting:

#### **SL/2017/1071 College Green Farm, Heversham**

Roof over midden

#### **TR/2017/0157 The Vicarage, Woodhouse Lane, Heversham**

Fell four trees damaging wall and one hawthorn tree / prune fruit trees in rear garden

#### **TR/2017/0160 High Croft House, Leasgill**

Various tree works

**Resolved** that **reasons not to support** be submitted with regard to the following planning application which had been submitted to SLDC and circulated to the members of the Council since the last meeting:

#### **SL/2018/0032 Land opposite Brant House, Woodhouse Lane, Heversham**

Two affordable dwellings (resubmission of SL/2016/0720)

**Resolved** that **no comment** be made on the following planning application which had been submitted to SLDC and circulated to the members of the Council since the last meeting:

#### **SL/2018/0100 25, Dugg Hill, Heversham**

Single storey rear extension, front extension with glass balcony over, dormer and formation of terrace over existing garage with glass balustrade

### 8/18 Highways/Footpaths

- i) Cllr. Richards reported with regard to several pothole and blocked gully problems.
- ii) The Clerk referred to the CALC email forwarded on 5/12/17 with regard to entering details of blocked gullies and other highway issues on the Highways Hotline (link on the Home page of the parish website) and Cllr. Richards offered to do this.

### 9/18 Playground Report

Cllr. Rendell had inspected the playground since the last meeting and continued to monitor the equipment. Two rotten posts needed attention. The inspections until the next meeting were to be carried out by Cllr. Rendell. The possible upgrading of the equipment was to be an item for the annual parish meeting.

### 10/18 Neighbourhood Plan

- a) Cllr. Clarke reported that the Footpaths and Tracks group were in discussion with Dallam School with regard to the reopening of pedestrian access to Tristrams but there was a potential cost of £500 to reinstate a walking entry. It was agreed in principle to meet the cost but enquiries were to be made as to whether a cheaper solution was possible.
- b) Cllr. Clarke and the Clerk had investigated the position with regard to the cost of the two litter bins which had been approved for a Leasgill Quarry Fund grant and it was agreed to purchase two Glasdon poo bins, which were to be emptied by volunteers for a trial period of a year.

### 11/18 B4RN

Cllr. Richards reported that the project was stalled on land access at the moment.

### 12/18 Finance

- a) The following payments were approved:
  - M R Richardson – Salary & Expenses to 31/01/18 - £851.63 – cheque 419
  - HMRC – PAYE re M R Richardson - £178.00 – cheque 420
  - A2A Advertising Ltd – Annual website hosting fee - £78.00 – cheque 421
  - C T Hayton Ltd – Mower service - £228.18 – cheque 422
- b) It was noted that the precept form had been completed and returned to SLDC
- c) The Clerk's appraisal dated 29 January 2018 was confirmed.
- d) The 2018/19 Financial Risk Assessments were received and approved. **Resolved** that they be signed by the Chairman.
- e) **Resolved** to confirm the appointment of Jean Airey as internal auditor for 2017/18 at a fee of £50 after recommendation by CALC. It was noted that the new external auditor is PKF Littlejohn LLP. The Clerk reported that the Parish Council will be able to certify themselves as exempt from a limited assurance review and that the expected external audit fees will be nil.
- f) **Resolved** that it be noted that the closing bank balance at 31/1/18 was £16,376.96 and that this was reconciled with the bank account.

### 13/18 Village Tidy

It was confirmed that the tidy would be at 10am on Saturday 3 March 2018 (linked to The Great British Spring Clean 2018). The Clerk had contacted SLDC and requested litter pickers, gloves and collection bags.

### 14/18 Annual Parish Meeting

Arrangements for the meeting to be held on 8 March 2018 were finalised and it was agreed that the agenda should include a heading with regard to Community Objectives which would include housing mix/ affordable housing; community activities/ playground/ Old School project; footpaths and pathways; public and private transport/ yellow lines; and B4RN broadband.

### 15/18 Correspondence

The following correspondence received and not included as an item on this agenda was noted:

- a. SLDC – Agenda for SLDC meeting on 19/12/17 (emailed to Cllrs.12/12/17)
- b. SLDC – Free training event: get safe online (emailed to Cllrs.20/12/17)
- c. CALC – Digital maps of boundaries / Data protection information (emailed to Cllrs.22/12/17)
- d. SLDC – LAP newsletter (emailed to Cllrs.22/12/17)
- e. Arnsdale & Silverdale AONB – Online consultation survey (emailed to Cllrs.22/12/17)
- f. CCC – Road closures for resurfacing in Milnthorpe (emailed to Cllrs.22/12/17)
- g. St Peter's Church – Church improvements / plans (emailed to Cllrs.3/1/18)
- h. CALC – Police council tax increase survey (emailed to Cllrs.4/1/18)
- i. Highways England – Road closure A590 Pigwilly Wood to Jct 36 M6 (emailed to Cllrs.5/1/18)
- j. CALC – NALC's local councillor census survey (emailed to Cllrs.11/1/18)
- k. Great Place– Lakes & Dales council precept information request (emailed to Cllrs.12/1/18)
- l. CALC – Paperwork for next District Association meeting on 8/3/18 (emailed to Cllrs.17/1/18)
- m. SLDC – Older persons' housing strategy draft for consultation (emailed to Cllrs.17/1/18)
- n. SLDC – Request for topics for consideration by the Overview & Scrutiny Committee (emailed to Cllrs.30/1/18)
- o. CCC – Update re road closures for resurfacing in Milnthorpe (emailed to Cllrs.30/1/18)

**16/18 Westmorland Gazette** – Matters from this meeting to be reported for the Westmorland Gazette:

- Village Tidy
- Annual Parish Meeting

**17/18 Items for Information-** *no decisions or action permitted*

- There was to be an Athenaeum Barbecue on 16/06/18

**18/18 Items for consideration for a future agenda**

- Playground Financing
- Battle's Over - A Nation's Tribute and WWI Beacons of Light 11/11/18
- Period Costume (optional) Barn Dance on 10/11/18 – for June 2018 meeting

- Promotion of wild flowers and wildlife

**19/18 Date of next meeting**

The next meeting of the Parish Council will follow the Annual Parish Meeting on Thursday 8 March 2018 in the Athenaeum, Leasgill.

The following dates for meetings in the remainder of 2018 have been confirmed with The Athenaeum:

All Thursdays – 8 March; 12 April; 10 May; 14 June; 12 July; 20 September; 11 October; 8 November; 13 December.

The meeting closed at 9.40pm

***Malcolm Richardson***  
**Clerk to the Council**