

## HEVERSHAM PARISH COUNCIL

Unconfirmed Minutes of the Parish Council meeting held on **Thursday 13 December 2018**  
at 7.30pm in the Athenaeum, Leasgill

**Present** – Cllrs. Peter Clarke (Chairman), Tom Grindey, Iain Richards and Adele Shepherd (from 7.45pm); District Cllr. Kevin Holmes; the Clerk; and one member of the public.

*Cllr. Clarke (Vice Chairman) acted as the Chairman for this meeting.*

### 163/18 Apologies

Apologies were received from Cllrs. Brian Rendell and Adrian Bland (reasons noted) and County Cllr. Roger Bingham. The Council was pleased to hear that County Cllr. Bingham was recovering from his operation.

### 164/18 Declarations of Interest

Cllr. Grindey declared an interest with regard to the payment to Martin Tyson Ltd – item 174/18a.

### 165/18 Minutes

**Resolved** that the minutes of the meeting held on 8 November 2018 be confirmed as a true record and be signed by the Chairman.

### 166/18 Public Participation

The member of the public present expressed his views with regard to the proposed Traffic Regulation Order. The Council said that his concerns would be noted when this matter was discussed later in the meeting and that he could stay to hear that discussion, which he did. He was encouraged to submit his views to Cumbria County Council as part of the consultation.

### 167/18 Ongoing Items

- New flower bed at the north end of the village: This had now been completed at a cost of £600 plus VAT and payment was authorised.
- Double Yellow Lines: The Clerk reported that the Traffic Regulation Order notice had been issued on 6 December 2018 and that the consultation period deadline had been extended to 4 January 2019. The Clerk was instructed to submit a response that the Council's over-riding wish is to protect the bus service through the village but that the councillors believe that the extension of the "No Waiting At Any Time" restrictions on the east side should cease at the north end of the existing "Keep Clear" notice and not continue in front of Smithy Cottage; and that the additional "No Waiting At Any Time" restrictions should not include the northernmost gap on the west side.
- Speed Indication Devices: The Clerk reported that the Rhoda Thompson Trust had offered a grant of up to £1635 towards the southern SID which, together with the grants from the Leasgill Quarry Trust, fully funded both SIDs. However, an email had been received the same day from Cumbria County Council stating that the policy was changing from 30 November 2018. The Clerk had requested the necessary permission and the decision was awaited.
- St Mary's Well: Cllr. Grindey reported that he and Martin Tyson were to inspect the cracked flag again and present a quotation to the next meeting.
- B4RN: Cllr. Richards was awaiting a return call from B4RN with regard to the follow-on from the connection to Dallam School's Heversham site.
- ACT proposal re housing and demography: ACT is committed to work with the Council and early in the new year they plan to make contact with a number of village organisations and a small number of new residents in order to have initial conversations about how people view the village and what they see as issues / challenges / opportunities for the village in the period to 2030. In the light of those soundings, ACT will prepare an initial discussion paper for the Council as a basis for an open village workshop (possibly in early summer) to help look at options and possibilities.

### 168/18 Street Lighting

The Clerk reported that the quote had been received from Electricity North West with regard to their charges for taking lights off the existing 10 wooden poles and connecting them onto our proposed steel columns in the amount of £23,046.14 plus VAT. The Clerk had informed Electricity North West that the Council would not be proceeding with the quote on economic grounds. A revised quote had been received from Jones Lighting in the amount of £4,005 with regard to changing the lighting to LED without changing the columns. The Clerk was **authorised** to place the order without going to tender as Jones Lighting were street lighting contractors for Cumbria County Council; had been recommended by the other parish council to make the change – Casterton; and had already spent time advising the Council with regard to the proposed work. Hincaster Parish Meeting have been asked whether they will agree to the release of the £4,005 from the Neighbourhood Plan Pilot Funding. Otherwise, it was agreed to make the payment out of the Council's funds. Street light 122 had been transferred from SLDC to the Council on 1 December 2018 and it was confirmed that the Council indemnifies SLDC against any claims in respect of that light. The Clerk confirmed that he had added the 9 street lights which were on columns onto the insurance policy with no amendment to this year's premium as the additional premium would be under £25. Thanks were expressed to Cllr. Rendell and the Clerk for their work on these matters.

### 169/18 Reports

- a. A report on behalf of the Kendal Neighbourhood Policing Team had been received and the Clerk reported that there were no crimes relating to the parish.
- b. District Cllr. K. Holmes reported that he had attended the Cumbria Coastal Strategy public engagement event on 29/11/18 and had submitted comments (Cllrs. Clarke and Richards had also responded but had felt that they were not qualified to comment on the detail). District Cllr. Holmes also drew attention to SLDC's resilience strategy and the need to be aware of vulnerable people in the parish.

- c. County Cllr. Bingham had given his apologies and there was therefore no report.
- d. The Athenaeum: Cllr. Grindey reported that the committee were trying to find a new member from the Dugg Hill area and that there was to be a village barbecue on 22 June 2019.

#### 170/18 Planning

- i) It was noted that the following planning applications have been approved by SLDC since the last meeting:
  - SL/2018/0764 Havercroft, Dugg Hill, Heversham**  
Two storey side extension
  - TR/2018/0183 Bergville, Moss Lane, Heversham**  
Reduce top weighting & carry out overall crown thin to sycamore and crown thin & rebalance crown to beech
- ii) It was noted that no planning applications have been submitted to SLDC and circulated to members of the Council since the last meeting.

#### 171/18 Highways/Footpaths/Trees

- a. Highways – the large crack opposite Plumtree was again reported.
- b. Footpaths/Tracks: Cllr. Clarke stated that there was nothing to report other than the Young Farmers had asked if there was any work that they could do for the parish and some suggestions were made with regard to footpaths.
- c. Trees: Cllr. Richards had inspected the trees on Mabbin Hall Lane, Quarry Wood and the old railway line and made a provisional risk assessment. There were some trees which required pruning and some to fell.

#### 172/18 Playground Report

- i. Cllr. Rendell had inspected the playground since the last meeting and continued to monitor the equipment.
- ii. Cllr. Bland and Cllr. Rendell had yet to meet to discuss some equipment problems and to look at the mud problem at the entrance.
- iii. The inspections until the next meeting were to be carried out by Cllr. Rendell.

#### 173/18 Standing Orders, Financial Regulations and Retention of Documents Policy

The revised Financial Regulations and new Retention of Documents Policy which had been emailed to Cllrs. earlier that day were **approved** subject to any proposed amendments being forwarded to the Clerk before the next meeting. The Clerk reported that revised Standing Orders (per the update to NALC's model standing orders emailed to Cllrs on 23/11/18) would be emailed to Cllrs. in time for approval at the next meeting.

#### 174/18 Finance

- a. The following receipts were noted with thanks:
  - SLDC Locality Grant (from Cllr. Kevin Holmes' allocation) – towards the south end speed indication device - £350.00
  - Leasgill Quarry Trust – grant towards the new flower bed at the north end of the village - £270.00
- b. The following payments were approved:
  - Martin Tyson Ltd – fixing monument bench - £40.00 – cheque 455
  - CHB Surfacing Ltd – new flower bed at the north end of the village - £720.00 – cheque 456
- c. **Resolved** it be noted that the closing bank balance at 30 November 2018 was £17,858.53 which had been reconciled with the bank account and that the bank statement be counter-signed by the Chairman.
- d. The appointment of Jean Airey as internal auditor for 2018/19 and future years was confirmed.
- e. The Clerk presented the budget comparison 2018/19. The budget for 2019/20 was **approved** including a parish precept of £9490 which is 3.6% more than last year. However, the SLDC charge for street lighting 2019/20 is £1799 compared to £1575 for 2018/19 making the combined increase 5.16 %. **Resolved** that the Clerk be authorised to complete the precept form when it is received from SLDC and obtain the necessary signatures.

#### 175/18 Annual Parish Meeting

It was agreed that this would be a modest meeting with proposed subjects of Street Lighting, Double Yellow Lines, Speed Indication Devices, the ACT proposal and B4RN.

#### 176/18 Correspondence

The following correspondence received and not included as an item on this agenda was noted:

- a. CALC – Flood Hub website (emailed to Cllrs.5/11/18)
- b. SLDC – SLDC grant funding & Parish Declaration 2018 (emailed to Cllrs.7/11/18)
- c. Keep Britain Tidy – Dark nights = double the dog poo (emailed to Cllrs.9/11/18)
- d. CALC – NALC Spring Conference 2019 (emailed to Cllrs.9/11/18)
- e. CALC – Final paperwork for next District Association meeting on 29/11/18 (emailed to Cllrs.19/11/18)
- f. SLDC – Annual review of SLDC Constitution 2019 (emailed to Cllrs.19/11/18)
- g. CALC – November 2018 newsletter (emailed to Cllrs.22/11/18)
- h. CALC – Cumbria Strategic Flood Partnership request for contacts for local flood groups(emailed to Cllrs.27/11/18)
- i. CALC – Review of National Parks & AONBs (emailed to Cllrs.3/12/18)

#### 177/18 Westmorland Gazette – Matters from this meeting to be reported for the Westmorland Gazette:

- New flower bed at the north end of the village

#### 178/18 Items for Information- *no decisions or action permitted*

- None

#### 179/18 Items for consideration for a future agenda

- Promotion of wild flowers and wildlife
- Village Tidy
- Dallam School Plans & Community Links

**180/18 Date of next meeting**

The next meeting of the Parish Council will be held on Thursday 14 February 2019 and will commence at 7.30pm in the Athenaeum, Leasgill

The meeting closed at 9.15 pm

**Malcolm Richardson**  
Clerk to the Council