

HEVERSHAM PARISH COUNCIL

Unconfirmed Minutes of the Parish Council meeting held on **Thursday 21 September 2017** at 7.30pm in the Athenaeum, Leasgill

Present – Cllrs. Adrian Bland (Chairman), Gordon Capstick, Tom Grindey, Brian Rendell, Iain Richards and Adele Shepherd; District Cllr. Annie Rawlinson; the Clerk; and no members of the public

132/17 Apologies

Apologies were received from Cllr. Peter Clarke (reasons noted); County Cllr. Roger Bingham; and PCSO 5251 Martin Boak.

133/17 Declarations of Interest

Cllrs. Clarke and Grindey both declared an interest with regard to item 139/17- TR/2017/0129 and Cllr. Grindey had declared an interest with regard to item 139/17 – SL/2017/0729.

134/17 Highway Drainage

Peter Hosking (Cumbria County Council Highway Network Manager for South Lakes) attended the meeting and gave an overview of the service provided by his department with particular reference to the checking of drains and gullies and other matters which have an effect on flooding. He stated that the budget for routine maintenance was shrinking but that his department inspected roads and attended to verge and tree maintenance. The gullies in A, B and C roads were cleansed every year and others every other year. However a landowner can refuse access to land or demand a payment for access and this can restrict work. The councillors asked for communication of work being carried out and offered their help in any way possible.

Resurfacing, drainage schemes, reactive drainage and road works were done from capital monies. These were recommended by a CCC working group and ratified annually by the County Councillors. The link to the agreed schemes is <http://www.cumbria.gov.uk/roads-transport/highways-pavements/highways/highwayscapitalprogramme.asp>

In reply to a question from a councillor Mr. Hosking stated that road works have a two year guarantee and were inspected towards the end of that period. However, reports of faulty work would be appreciated. The councillors thanked Mr. Hosking for attending and for the informative overview.

135/17 Minutes

Resolved that the minutes of the meeting held on 13 July 2017 be confirmed as a true record and be signed by the Chairman.

136/17 Public Participation

There were no members of the public present.

137/17 Ongoing Items (Matters Arising from Previous Minutes)

- Old Railway Line Footpath: Cllr. Capstick reported that he had obtained a quote from D & C Atkinson with regard to the path navigable to pushchairs in the amount of £1186.20 plus VAT. He hadn't been able to find anyone else to give a quote. It was **resolved** to accept the quote and Cllr. Capstick was thanked for his efforts.
- Cumbria County Council to repaint the signpost at the bottom of Woodhouse Lane: It was reported that this work had been approved by CCC.
- New Flower Bed at the North End of the Village: Quotes were still awaited but it was thought that the total cost would be approx £1500. A grant of £330 had already been received and it was agreed to make an application to the Leasgill Quarry Fund for the balance.
- Parking near Crow Wood and Old School: Cllr. Richards reported that he was still exploring the possible options for enhanced parking at the grass area near Crow Wood and that he had ascertained that the land was owned by SLDC. Discussions were proceeding with SLDC. He had paid £9.00 for Land Registry fees and it was **resolved** to repay this to him.
- Community Defibrillator: The Clerk reported that Dallam School had intimated that they would make an application for funding to the Leasgill Quarry Fund for a defibrillator at Tristrams playing field.
- Grievegate Milestone Plaque: It was agreed to make a funding request to the Leasgill Quarry Fund for the estimated £400 cost.

138/17 Reports

- i) A report on behalf of Kendal Neighbourhood Policing Team had been received and the Clerk reported that there were no items relating to Heversham parish. However, there had been reports of doorstep sellers in some areas and it should be noted that there is currently no rehabilitation scheme from probation services.
- ii) District Cllr. Rawlinson had nothing to report other than to mention the New Road, Kendal parking dispute. She confirmed that she would provide a draft checklist for emergency/self-help assistance with regard to flooding.
- iii) County Cllr. Bingham had given his apologies and there was therefore no report.
- iv) The Athenaeum: The Treasurer's Report together with the Accounts and Trustees' Annual Report for the year ended 31 July 2017 were received. **Resolved** that the Accounts and the Annual Report both be approved by the Council and signed by two Trustees. There is to be a Quiz Night on 11/11/17 and a Xmas Coffee Morning on 2/12/17 – both in aid of the bowling club.

139/17 Planning

It was noted that the following planning application had been **approved** by SLDC since the last meeting:

SL/2017/0253 Whinfell, Woodhouse Lane, Heversham

Conservatory

It was noted that the following planning application had been submitted to SLDC since the last meeting with a circulation deadline before this meeting. The Clerk had consulted with each member of the Council individually and the Council had **no objection** to the application:

SL/2017/0729 Heversham Bowling Club

Erection of timber shed for bowling club equipment storage

Resolved that **no objection** be made to the following planning application which had been submitted to SLDC and circulated to the members of the Council since the last meeting:

TR/2017/0129 St. Peter's Church, Woodhouse Lane, Heversham

Carry out works as detailed in submitted tree report

It was **resolved** to support a Tree Preservation Order request at Hillside, Woodhouse Lane, Heversham

It was noted that the following planning application had been refused by SLDC since the last meeting:

SL/2017/0263 Little Deepthwaite Farm, Woodhouse

Erection of polytunnel for shelter for livestock

140/17 Highways/Footpaths

- i) Please see minute 134/17 above.
- ii) It was reported that the pavement opposite Plumtree Hall needed attention and the Clerk was asked to report this to Highways at CCC.

141/17 Wheelchair Access to Pavements in the Village

It was agreed that this was not a problem.

142/17 Playground Report

Cllr. Rendell had inspected the playground since the last meeting. He reported that there was some rotting of the equipment. It was agreed that the swings should be removed as they were unsafe. The possible upgrading of the equipment was deferred until the next meeting. The inspections until the next meeting were to be carried out by Cllr. Rendell.

143/17 Neighbourhood Plan

Cllr. Clarke had reported to the Clerk that it was planned to ask ACTion with Communities in Cumbria and SLDC's Affordable Housing Officer to attend the next Annual Parish Meeting for a discussion on how to achieve affordable housing. The footpaths and tracks working group is now up and running and had requested that the parish council make an application to the Leasgill Quarry Fund for 2 litter/poo bins.

144/17 B4RN

Cllr. Richards reported that discussions were ongoing.

145/17 Band for Fancy Dress Barn Dance on 10/11/18

It had not yet been possible to book a band and further enquiries were to be made.

146/17 Risks Associated with Council Owned Land

Cllr. Rendell reported that he was arranging for risk assessments to be carried out with regard to the trees at Mabbins Hall and Quarry Wood.

147/17 Monument

Cllr. Richards reported that quotes for the concrete fixing of the bench had not yet been obtained and the paving around the plinth was still to be assessed.

148/17 Finance

- a) The following payments were approved:
 - D & C Atkinson - south flower bed (grant agreed 2016 from Leasgill Quarry Fund) - £168.00 - cheque 408
 - BDO – external audit - £120.00 – cheque 409
 - The Information Commissioner – data protection registration (see 149/17(k) below) - £35.00 – cheque 410
 - Cllr. I. Richards – land registry fees (see 137/17 above) - £9.00 – cheque 411
- b) The Clerk reported that investigations were still ongoing as to whether savings could be made by the Parish Council on the cost of street lighting.
- c) A letter had been received thanking the parish council for the assistance of £250 in funding the printing of a book produced and published by the children about the history of Heversham St Peter's Primary School and the changes in education during its existence.
- d) The Clerk confirmed that the Annual Return for the year ended 31 March 2017 had been received back from the external audit which had been concluded with no unresolved issues and that the accounts were now available for inspection by local electors. The Notice of Conclusion of Audit had been placed on the website and is displayed on the notice board.

149/17 Correspondence

The following correspondence received and not included as an item on this agenda was noted:

- a) CALC - LTN54 updated re guidance on ownerless common land and village greens (emailed to Cllrs.12/7/17)
- b) CALC - July/August Circular (emailed to Cllrs.15/7/17)
- c) SLDC - Website link to SLDC agenda 25/7/17 (emailed to Cllrs.18/7/17)
- d) SLDC - BT phone box adoption (emailed to Cllrs.26/7/17)
- e) CALC - Paperwork for next meeting of District Association of Parish Councils on 21/9/17 (emailed to

- Cllrs26/7/17)
- f) CCC - Cumbria Design Guide re planning applications incl flooding and sustainable drainage systems (emailed to Cllrs.26/7/17)
 - g) CALC - Low Carbon Britain event Nov 2017 (emailed to Cllrs.10/8/17)
 - h) CALC – Cumbria Constabulary Public Consultation Survey (emailed to Cllrs.10/8/17). This was completed by Cllr. Clarke on 11/8/17
 - i) CALC – Developing your skills programme (emailed to Cllrs.11/8/17)
 - j) CCC – Cumbria Minerals & Waste Local Plan – Inspector’s Report (emailed to Cllrs.18/8/17)
 - k) CALC – General Data Protection Regulations (emailed to Cllrs.18/8/17). The Clerk reported that these new regulations come into effect on 25/05/18 but that the Council should be registered currently. He had therefore completed the registration forms and a £35 fee was payable. **Resolved** that the registration and payment be approved.
 - l) CALC – AGM date 18/11/17 (emailed to Cllrs.5/9/17)
 - m) SLDC - Heartstart training and other info for LAP reps (emailed to Cllrs.5/9/17)
 - n) CALC – September Circular (emailed to Cllrs.5/9/17)
 - o) CALC – Cyber Crime training sessions (emailed to Cllrs.7/9/17)
 - p) CCC – Cumbria Minerals & Waste Local Plan (2015-30) Adoption (emailed to Cllrs.7/9/17)
 - q) CALC – Developing your skills programme (emailed to Cllrs.8/9/17)
 - r) Natural England – Morecambe Bay and Duddon Estuary Special Protection Area (emailed to Cllrs.8/9/17)
 - s) SLDC – Standards Committee meeting on 19/9/17 (emailed to Cllrs.11/9/17)
 - t) CALC – Cumbria Green Build Festival 16-24/9/17 (emailed to Cllrs16/9/17)

150/17 Westmorland Gazette – Matters from this meeting to be reported for the Westmorland Gazette:

- Playground – swings to be removed
- Old Railway Line Footpath
- Cold Calling

151/17 Items for Information- *no decisions or action permitted*

- A letter had been received by Cllr. Shepherd with regard to a wall bordering the old quarry - to be discussed at the next meeting

152/17 Items for consideration for a future agenda

- Playground Financing
- Battle’s Over - A Nation’s Tribute and WWI Beacons of Light 11/11/18
- Fancy Dress Barn Dance on 10/11/18 – for June 2018 meeting
- Promotion of wild flowers and wildlife

153/17 Date of next meeting

The next meeting of the Parish Council will be held on 12 October 2017 and will commence at 7.30pm in the Athenaeum, Leasgill. It will be preceded by the Annual Leasgill Quarry meeting at 6.30pm.

The meeting closed at 9.20pm

Malcolm Richardson
Clerk to the Council