

## HEVERSHAM PARISH COUNCIL

Councillors are hereby summoned and members of the public are invited to attend a meeting of the Parish Council to be held on **Thursday 11 November 2021** at 7.30pm in The Athenaeum, Leasgill for the purposes detailed in the following agenda. The meeting will follow Covid-19 Government Guidance

### A G E N D A

1. **Apologies**  
To receive apologies with reasons for absence
2. **Minutes**  
To authorise the Chairman to sign the minutes of the meeting held on 14 October 2021 as a true record
3. **Declarations of Interest**  
To receive declarations of interest by members in respect of items on this agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*)
4. **Requests for Dispensation**  
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
5. **Public Participation**  
Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda
6. **Ongoing Items**
  - i) B4RN
  - ii) Commemoration seat in memory of Cllr. Gordon Capstick
  - iii) Climate Emergency Working Group
  - iv) The Queen's Platinum Jubilee Celebrations on 2 June 2022
7. **Reports**
  - To receive any relevant matters from the District Councillor
  - To receive any relevant matters from the County Councillor
  - To receive any relevant information from The Athenaeum
8. **Planning**
  - i) To note that the following planning applications have been submitted to SLDC and circulated to members of the Council since the last meeting:
    - SL/2021/1057 Higgings Barn, Haverflatts Lane, Milnthorpe**  
Erection of a timber framed greenhouse to rear patio
    - SL/2021/1021 8A Haverwood, Woodhouse, Milnthorpe**  
Single storey front & rear extensions and detached garage
  - ii) To note that no planning applications have been notified as approved by SLDC since the last meeting
  - iii) To note that no report has yet been received regarding the reported development without permission
  - iv) To receive any report from the Neighbourhood Plan group
9. **Highways / Footpaths / Trees and Woods**
  - a. To consider any Highways matters including the road at Leasgill
  - b. To receive any report from the Working Group for footpaths/tracks including the proposed new noticeboards
  - c. To consider the position regarding the continuation of the licence for the old railway line
  - d. To consider any trees and woods matters including the work to be carried out at Quarry Wood and under the Queen's Platinum Jubilee tree initiative
10. **Playground Report**
  - i) To inform the council of the condition of the playground at the weekly inspections
  - ii) To record who will be making the inspections until the next meeting
  - iii) To note that the combi-swing is scheduled to be delivered in December
11. **Christmas 2021**  
To discuss arrangements
12. **Finance**
  - i) To note no receipts since the last meeting
  - ii) To approve the following payments:
    - M R Richardson – salary to 31/10/21 and expenses to date – £1,356.55
    - HMRC – PAYE re M R Richardson - £275.40
    - Npower – street lighting electricity October 2021 – £39.50
    - Martin Tyson Ltd – grass cutting - £1,205.00
  - iii) To receive and consider the Clerk's annual appraisal
  - iv) To consider a change of bankers to the Council
  - v) To receive and consider the Contractor's tender document for 2022
  - vi) To confirm the appointment of Jean Airey as the internal auditor for 2021/22

- vii) To receive and consider the receipts and payments report to 30 September 2021
- viii) To receive and consider the half-year budget comparison 2021/22
- ix) To note the bank balance at 31 October 2021 and authorise the Chairman to counter-sign the bank statement

**13. Correspondence** – to note any other correspondence received and not included as an item on this agenda and decide upon any necessary action:

- i) Further items giving information re coronavirus (covid-19) matters
- ii) Further items concerning local government reorganisation
- iii) CALC – Cumbria Police & Crime Commissioner Ethics & Integrity Panel member recruitment (emailed to Cllrs.22/10/21)
- iv) SLDC – Funding agreed to reduce inequalities in South Lakeland (emailed to Cllrs 22/10/21)
- v) CALC – Carbon zero in Cumbria & the Lake District event on 16/11/21 (emailed to Cllrs 25/10/21)
- vi) CALC – Presentations from CALC AGM on 16/10/21 (emailed to Cllrs.27/10/21 and 3/11/21)
- vii) NALC – New report on what councils can do on climate change (emailed to Cllrs.3/11/21)
- viii) CCC – Connecting Cumbria newsletter November 2021 (emailed to Cllrs.3/11/21)
- ix) CCC – Local cycling & walking infrastructure plans follow-up public consultation (emailed to Cllrs.5/11/21)

**14. Westmorland Gazette** - to identify any relevant matters from this meeting to be reported for the Westmorland Gazette

**15. To note any 'Items for Information'** - *no decisions or action permitted*

**16. To receive items for consideration for a future agenda**

- i) "What's Back On in Heversham"

**Date of next meeting** - to confirm the next meeting of the Parish Council will be held on Thursday 9 December 2021 commencing at 7.30pm in The Athenaeum, Leasgill

***Malcolm Richardson***

Clerk to the Council

Old Barn Cottage, Borwick, Carnforth LA6 1JS

hevershamparishcouncil@gmail.com

01524 951696

6 November 2021

