

HEVERSHAM PARISH COUNCIL

Councillors are hereby summoned and members of the public are invited to attend a meeting of the Parish Council to be held on **Wednesday 15 May 2024** at 7.30pm in The Athenaeum, Leasgill for the purposes detailed in the following agenda

A G E N D A

1. **Apologies**
To receive apologies with reasons for absence
2. **Election of Chair**
To elect a Chair for 2024/25
Cllr. Bland (a previous Chair) to chair the meeting until the new chair is elected
Chair to sign Declaration of Acceptance of Office
3. **Election of Vice-Chair**
To elect a Vice-Chair for 2024/25
Vice-Chair to sign Declaration of Acceptance of Office
4. **Elected (Nominated) Councillors**
Councillors to sign Declarations of Acceptance of Office
5. **Minutes**
To authorise the Chair to sign the minutes of the meeting held on 24 April 2024 as a true record
6. **Appointment of Councillor to fill Casual Vacancy**
To discuss
7. **Declarations of Interest**
To receive declarations of interest by members in respect of items on this agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*)
8. **Requests for Dispensation**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
9. **Public Participation**
Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda
10. **Ongoing Items**
 - i) Extension of 50 mph limit to Levens Bridge
 - ii) Proposed village 20mph zone and action on comments from the consultation
 - iii) Crow Wood and yellow line parking restrictions
 - iv) Field of Dreams
 - v) Street light removal
11. **Reports**
 - To receive any report from the Westmorland and Furness Councillor
 - To receive any relevant information from The Athenaeum
12. **Planning**
 - i) To note that no planning applications have been submitted to W&FC and circulated to members of the Council since the last meeting
 - ii) To discuss any further information received from W&FC since the last meeting regarding **2024/0064/FPA Valley View, Leasgill**
 - iii) To note any planning applications received and circulated to members of the Council since publishing the agenda
 - iv) To note that no planning applications have been **approved** by W&FC since the last meeting
 - v) To receive any report from the Neighbourhood Plan group
13. **Highways / Footpaths / Trees and Woods**
 - a. To consider any Highways matters
 - b. To receive any report from the Working Group for footpaths/tracks
 - c. To consider any trees and woods matters
14. **Playground Report**
 - i) To inform the council of the condition of the playground at the weekly inspections
 - ii) To receive any report regarding repairing and replacing the playground fencing and repairing the gate pillars
 - iii) To record who will be making the inspections until the next meeting

15. Appointment of Representatives

To appoint representatives for the following outside bodies and Working Groups for 2024/25:

- Leasgill Quarry Trust (three representatives)
- Athenaeum Committee (two representatives)
- District Association (one representative)
- Footpaths and Tracks (one representative)

16. Finance

- i) To note that there have been the following receipts since the last meeting:
 - Westmorland & Furness Council – precept 2024/25 - £14,931.85
 - Westmorland & Furness Council – support grant 2024/25 - £173.15
- ii) To note any receipts since publishing the agenda
- iii) To approve the following payments:
 - Npower – street lighting electricity April 2024 – £138.58
 - Jean Airey – internal audit fee - £93.00
 - Zurich Municipal – annual insurance to 31/5/24 -£542.88
- iv) To approve any payments due since publishing the agenda
- v) To review and confirm the sums insured under the insurance policy
- vi) To receive and approve the annual internal audit report for the year ended 31 March 2024
- vii) To complete the Certificate of Exemption from a limited assurance review
- viii) To approve and sign the Annual Governance Statement 2023/24 (Section 1 of the Annual Return)
- ix) To approve and sign the Accounting Statements 2023/24 (Section 2 of the Annual Return)
- x) To confirm the dates of the period for the exercise of public rights
- xi) To note the bank balance at 30 April 2024 and authorise the Chair to counter-sign the bank statement

17. Policies and Procedures

- i) To note and confirm the existing Standing Orders, Financial Regulations and Code of Conduct
- ii) To authorise the Clerk to update all three documents as necessary for discussion at the July meeting

18. Correspondence – to note any other correspondence received and not included as an item on this agenda and decide upon any necessary action:

- i) W&FC – Temporary road closure – U5348 Haverflatts Lane, Ackenthwaite on 13/5/24 (emailed to Cllrs.29/4/24)
- ii) CALC – Training programme January – July 2024 (emailed to Cllrs.9/5/24)
- iii) Cumbria Police – Neighbourhood Policing Team newsletter April 2024 (emailed to Cllrs.10/5/24)
- iv) CALC – Help shape W&FC's new Customer Charter/Promise (emailed to Cllrs.10/4/24)
- v) CALC – Cumbria Local Nature Partnership update (emailed to Cllrs.10/5/24)

19. Westmorland Gazette - to identify any relevant matters from this meeting to be reported for the Westmorland Gazette

20. To note any 'Items for Information' - *no decisions or action permitted*

21. To receive items for consideration for a future agenda:

- i) Queen's Platinum Jubilee Tree Scheme plaque – When new trees are ready later in 2024
- ii) Planning policy and objections – June 2024

Date of next meeting - to confirm the next meeting of the Parish Council will be held on Wednesday 26 June 2024 at 7.30pm in The Athenaeum, Leasgill

Malcolm Richardson

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10 May 2024

