

HEVERSHAM PARISH COUNCIL

Councillors are hereby summoned and members of the public are invited to attend the postponed Annual meeting of the Parish Council to be held on **Wednesday 11 June 2025** at 7.30pm in The Bowling Club, Leasgill for the purposes detailed in the following agenda

A G E N D A

1. **Apologies**
To receive apologies with reasons for absence
2. **Election of Chair**
To elect a Chair for 2025/26
Chair to sign Declaration of Acceptance of Office
3. **Election of Vice-Chair**
To elect a Vice-Chair for 2025/26
Vice-Chair to sign Declaration of Acceptance of Office
4. **Minutes**
To authorise the Chair to sign the minutes of the meeting held on 23 April 2025 as a true record
5. **Declarations of Interest**
To receive declarations of interest by members in respect of items on this agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*)
6. **Requests for Dispensation**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
7. **Public Participation**
Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda
8. **Ongoing Items**
 - i) Crow Wood
 - ii) Yellow line parking restrictions
 - iii) Field of Dreams
 - iv) Village 20 mph consultation update
 - v) Community resilience (emergency planning) policy
9. **Reports**
 - To receive any report from the Westmorland and Furness Councillor including an answer to the question "Who holds W&FC to account re non-collection of signs, etc, which is equivalent to tipping?"
 - To receive any relevant information from The Athenaeum
 - To receive any relevant matters from Cumbria Police including the Neighbourhood Policing Team updates for April and May 2025 (emailed to Cllrs.23/5/25 and 5/6/25 respectively)
10. **Planning**
 - i) To note that no planning applications have been submitted to W&FC and circulated to members of the Council since the last meeting
 - ii) To note any planning applications received and circulated to members of the Council since publishing the agenda
 - iii) To note that no planning applications have been **approved** by W&FC since the last meeting
 - iv) To receive any report from the Neighbourhood Plan group
11. **Highways / Footpaths / Trees and Woods**
 - a. To consider any Highways matters including the responsibility for the restoration of milestones
 - b. To receive any report from the Working Group for footpaths/tracks
 - c. To consider any trees and woods matters including the risk assessment
12. **Playground Report**
 - i) To inform the council of the condition of the playground at the weekly inspections
 - ii) To receive any report regarding the repairing and replacing of the playground fencing and the remedial work required following the annual inspection report including the removal of the concrete stumps and checking the matting
 - iii) To record who will be making the inspections until the next meeting
 - iv) To receive a report regarding the play tractor
13. **Street Lighting Electricity**
To receive a report from the Clerk regarding the W&FC's proposals concerning street lighting
14. **Matters raised at the Annual Parish Meeting**
To discuss any matters not included earlier on the agenda

15. Appointment of Representatives

To appoint representatives for the following outside bodies and Working Groups for 2025/26:

- Leasgill Quarry Trust (three representatives)
- Athenaeum Committee (two representatives)
- District Association (one representative)
- Footpaths and Tracks (one representative)

16. Finance

- i) To note that there has been the following receipt since the last meeting:
Westmorland & Furness Council – precept 2025/26 - £16,150.00
- ii) To note any receipts since publishing the agenda
- iii) To note the following payments made by direct debit since the last meeting
Npower – street lighting electricity April 2025 - £136.10
D&C Atkinson – mowing April 2025 - £140.00
D&C Atkinson – mowing May 2025 - £140.00
- iv) To approve the following payments:
Jean Airey – internal audit fee - £93.00
Zurich Municipal – annual insurance to 31/5/26 - £511.68
Westmorland & Furness Council – playground inspection fees (2 years) - £484.80
- v) To approve any payments due since publishing the agenda
- vi) To review and confirm the sums insured under the insurance policy
- vii) To receive and approve the annual internal audit report for the year ended 31 March 2025
- viii) To complete the Certificate of Exemption from a limited assurance review
- ix) To approve and sign the Annual Governance Statement 2024/25
- x) To approve and sign the Accounting Statements 2024/25
- xi) To confirm the dates of the period for the exercise of public rights
- xii) To note the bank balance at 31 May 2025 and authorise the Chair to counter-sign the bank statement

17. Policies and Procedures

To note and confirm the existing Standing Orders, Financial Regulations and Code of Conduct

18. Correspondence – to note any other correspondence received and not included as an item on this agenda and decide upon any necessary action:

- i) W&FC – Various temporary road closures at U5339 Leasgill (2 days from 12/5/25). Haverflatts Lane, Milnthorpe (22/5/25), C5071 Ackenthwaite (25/5/25), C5073 Woodhouse Lane (29/5/25), U5339 Leasgill (29/5/25), C5073 Woodhouse Lane (1/6/25), U5341 Mabbins Hall Lane (4/6/25); National Highways – further two night time closures of the A590 between Brettagh Holt and M6 Junction 36 (19-20/5/25); and W&FC - the temporary prohibition of all traffic B6385 Milnthorpe (13/6/25 night time)
- ii) W&FC – Pumping up the fun with pop-up pump tracks for cycling, skating and scooting (emailed to Cllrs.29/4/25)
- iii) W&FC – Shape the future of pump tracks in W&F (emailed to Cllrs.1/5/25)
- iv) W&FC – Communities come together to mark 80th anniversary of VE Day (emailed to Cllrs.1/5/25)
- v) CALC – Waste services branch event slides (emailed to Cllrs.1/5/25)
- vi) Dallam School – Extension of Heversham car park as a precursor to the building of two development plots (emailed to Cllrs.6/5/25)
- vii) W&FC reveals its digital ambition for public services (emailed to Cllrs.6/5/25)
- viii) CALC – Current situation regarding second homes (emailed to Cllrs.6/5/25)
- ix) W&FC – Suggested development site maps published (emailed to Cllrs.16/5/25)
- x) W&FC – Have your say on the future of nature recovery across Cumbria (emailed to Cllrs.23/5/25)
- xi) CALC News March & April 2025 (emailed to Cllrs.23/5/25)
- xii) W&FC – Have your say on waste and recycling options (emailed to Cllrs.23/5/25)
- xiii) W&FC – Planning policy consultation (emailed to Cllrs.23/5/25)
- xiv) CALC – Drive the future of parking briefing on 17/6/25 (emailed to Cllrs.23/5/25)
- xv) CALC – Virtual session on Standards of Conduct on 3/7/25 (emailed to Cllrs.5/6/25)
- xvi) CALC – W&F branch event – Charity Commission / Council as Trustee on 19/6/25 (emailed to Cllrs.5/6/25)
- xvii) W&FC brings partnerships together to celebrate local climate action (emailed to Cllrs.5/6/25)
- xviii) W&FC – Informal drop-ins to find out more about waste and recycling options (emailed to Cllrs.5/6/25)
- xix) CALC – Training bulletin to 31/7/25 (emailed to Cllrs.5/6/25)

19. Westmorland Gazette - to identify any relevant matters from this meeting to be reported for the Westmorland Gazette

20. To note any 'Items for Information' - no decisions or action permitted

21. To receive items for consideration for a future agenda:

- i) Queen's Platinum Jubilee Tree Scheme plaque – When new trees are ready in 2025

Date of next meeting - to confirm the next meeting of the Parish Council will be held on Wednesday 23 July 2025 at 7.30pm in The Athenaeum, Leasgill

Malcolm Richardson

Clerk to the Council

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6 June 2025

