

## HEVERSHAM PARISH COUNCIL

Councillors are hereby summoned and members of the public are invited to attend a meeting of the Parish Council to be held on **Thursday 8 February 2024** at 7.30pm in The Athenaeum, Leasgill for the purposes detailed in the following agenda

### A G E N D A

1. **Apologies**  
To receive apologies with reasons for absence
2. **Minutes**  
To authorise the Chair to sign the minutes of the meeting held on 14 December 2023 as a true record
3. **Declarations of Interest**  
To receive declarations of interest by members in respect of items on this agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*)
4. **Requests for Dispensation**  
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
5. **Public Participation**  
Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda
6. **Ongoing Items**
  - i) Extension of 50 mph limit to Levens Bridge
  - ii) Proposed village 20mph zone including the proposed application form prepared by the working group
  - iii) Crow Wood and yellow line parking restrictions
  - iv) Field of Dreams
  - v) Street Light Removal
7. **Reports**
  - To receive any report from the Westmorland and Furness Councillor
  - To receive any relevant information from The Athenaeum
8. **Planning**
  - i) To note that the following planning application has been submitted to W&FC and circulated to members of the Council since the last meeting:  
**2023/1037/FPA Malston, Haverwood, Woodhouse, Milnthorpe**  
Erection of a wooden gazebo in front garden area  
**2023/1109/FPA Wanthwaite, Heversham**  
Rear extension, detached double garage and a raised patio area to the front
  - ii) To note any planning applications received and circulated to members of the Council since publishing the agenda
  - iii) To note that the following planning applications have been **approved** by W&FC since the last meeting:  
**SL/2023/0510 Rear of Sunnyside, Woodhouse Lane, Heversham**  
Erection of a detached dormer bungalow and associated landscaping with access taken from Woodhouse Lane  
**SL/2023/0102 The Creggans, Woodhouse Lane, Heversham**  
The alteration of existing detached double garage with flat roof to create a pitched roof with office/gym/games space  
**SL/2023/0766 Tweenways, Heversham**  
Two storey rear extension, external rear staircase and detached garage following demolition of existing utility and store
  - iv) To note that application **2023/1027/LDPR** for a Lawful Development Certificate (proposed) re extensions at **Valley View, Leasgill** had been **refused** by W&FC
  - v) To receive any report from the Neighbourhood Plan group
9. **Highways / Footpaths / Trees and Woods**
  - a. To consider any Highways matters including parking outside Sands View
  - b. To receive any report from the Working Group for footpaths/tracks
  - c. To consider any trees and woods matters
10. **Playground Report**
  - i) To inform the council of the condition of the playground at the weekly inspections
  - ii) To record who will be making the inspections until the next meeting
  - iii) To receive any further report regarding repairing and replacing the playground fencing
11. **Village Tidy**  
To discuss arrangements

**12. Annual Parish Meeting**

To discuss arrangements including noting the success of the B4RN installation

**13. Finance**

- i) To note that there have been no receipts since the last meeting
- ii) To note any receipts since publishing the agenda
- iii) To note the following payments made between meetings:  
Npower – street lighting electricity December 2023 - £116.39  
Drew Ford Garden Machinery Ltd – mower service - £254.97
- iv) To approve the following payments:  
M R Richardson – salary and expenses to 31/1/24 - £1,785.73  
HMRC – PAYE re M R Richardson - £395.40  
Npower – street lighting electricity January 2024 – Not yet known  
A2A Advertising Ltd – SSL web hosting fee - £48.00  
Pam Forrester – defibrillator battery - £340.39  
Thomas Robinson – gritting - £120.00
- v) To approve any payments due since publishing the agenda
- vi) To note the submission of the precept request 2024/25 by email without the necessity for a form
- vii) To receive and approve the 2024/25 Financial Risk Assessment
- viii) To note the bank balance at 31 January 2024 and authorise the Chair to counter-sign the bank statement

**14. Correspondence – to note any other correspondence received and not included as an item on this agenda and decide upon any necessary action:**

- i) Office of the Police, Fire & Crime Commissioner – Asking for views on the policing budget proposals (emailed to Cllrs. 10/1/24)
- ii) Cumbria Police – Wildlife & Rural Affairs newsletter December 2023 (emailed to Cllrs.10/1/24)
- iii) CALC – Update re W&FC and CALC conversation (emailed to Cllrs.10/1/24)
- iv) CALC News November & December 2023 (emailed to Cllrs.10/1/24)
- v) Cumbria Police - Neighbourhood policing team update December 2023 (emailed to Cllrs.10/1/24)
- vi) CALC – Training programme January – July 2024 (emailed to Cllrs.16/1/24)
- vii) CALC – D-Day 80 pin badge (emailed to Cllrs.16/1/24)
- viii) CALC – CAfS newsletter (emailed to Cllrs.17/1/24)
- ix) Highways England – A590 safety improvement work (emailed to Cllrs.2/2/24)
- x) CALC – Love your liver roadshow in Kendal 6/2/20 (emailed to Cllrs.2/2/24)

**15. Westmorland Gazette** - to identify any relevant matters from this meeting to be reported for the Westmorland Gazette

**16. To note any 'Items for Information' - no decisions or action permitted**  
Parish Council election on Thursday 2 May 2024

**17. To receive items for consideration for a future agenda:**

- i) Queen's Platinum Jubilee Tree Scheme plaque – When new trees are ready in 2024
- ii) Planning policy and objections – Spring 2024

**Date of next meeting** - to confirm the next meeting of the Parish Council will be held on Thursday 14 March 2024 at 7.30pm in The Athenaeum, Leasgill

**Malcolm Richardson**  
Clerk to the Council  
Old Barn Cottage, Borwick, Carnforth LA6 1JS  
hevershamparishcouncil@gmail.com  
07918 620261  
3 February 2024

