

HEVERSHAM PARISH COUNCIL

Councillors are hereby summoned and members of the public are invited to attend a meeting of the Parish Council to be held on **Thursday 16 December 2021** at 7.30pm in The Athenaeum, Leasgill for the purposes detailed in the following agenda. The meeting will follow Covid-19 government guidance including the wearing of masks

A G E N D A

1. **Apologies**
To receive apologies with reasons for absence
2. **Minutes**
To authorise the Chair to sign the minutes of the meeting held on 11 November 2021 as a true record
3. **Declarations of Interest**
To receive declarations of interest by members in respect of items on this agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*)
4. **Requests for Dispensation**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
5. **Public Participation**
Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda
6. **Ongoing Items**
 - i) B4RN
 - ii) Commemoration seat in memory of Cllr. Gordon Capstick
 - iii) Climate Emergency Working Group
7. **Reports**
 - To receive any relevant matters from the District Councillor
 - To receive any relevant matters from the County Councillor (report emailed to Cllrs.6/12/21)
 - To receive any relevant information from The Athenaeum
8. **Planning**
 - i) To note that the following planning applications have been submitted to SLDC and circulated to members of the Council since the last meeting:
 - SL/2021/1070 2 The Croft, Leasgill**
Property improvements including kitchen and porch extension, dormers and bay windows
 - SL/2021/1085 Tower View, Woodhouse Lane, Heversham**
Removal of existing conservatory and the creation of a new 2 storey side extension with associated internal alterations and rear facing dormer at first floor
 - ii) To note any other planning applications received and circulated to members of the Council before the meeting
 - iii) To note that the following reserved matters have been listed for discussion by SLDC Planning Department and circulated to members of the Council since the last meeting:
 - SL/2019/0230 Land opposite Brant House, Woodhouse Lane, Heversham**
All reserved matters for Plots 1 & 2
 - iv) To note that the following planning applications have been notified as approved by SLDC since the last meeting:
 - SL/2021/0898 Malt House, Heversham**
Alterations and extension to existing building
 - TR/2021/0200 Yew Tree Cottage, Woodhouse Lane, Heversham**
Prune yew tree as shown in submitted photographs
 - v) To note that no report has yet been received regarding the reported development without permission
 - vi) To discuss another reported development without permission
 - vii) To receive any report from the Neighbourhood Plan group
9. **Highways / Footpaths / Trees and Woods**
 - a. To consider any Highways matters
 - b. To receive any report from the Working Group for footpaths/tracks including the proposed new noticeboards
 - c. To note the position regarding the continuation of the licence for the old railway line
 - d. To consider any trees and woods matters including the work to be carried out at Quarry Wood and under the Queen's Platinum Jubilee Tree scheme
10. **Playground Report**
 - i) To inform the council of the condition of the playground at the weekly inspections
 - ii) To record who will be making the inspections until the next meeting
 - iii) To note that the combi-swing is now scheduled to be delivered in January
11. **South Westmorland Village Maintenance Association**
To discuss the situation regarding gritting and the funds held by the Association

- 12. Christmas 2021**
To discuss arrangements
- 13. Primary School Sale Proceeds**
To discuss and agree the general terms of a response to the consultation notice from Burnetts Solicitors re the application of the sale proceeds by the Diocese of Carlisle (emailed to Cllrs.26/11/21)
- 14. Finance**
- i) To note no receipts since the last meeting
 - ii) To approve the following payments:
 - Dallam School Charitable Trust – old railway line access licence fee - £1.00
(replaces Dallam Tower Estate licence fee of £1.00 approved on 8/4/21 – minute 55/21b)
 - Adrian Bland – Christmas tree - £82.50
 - Npower – street lighting electricity November 2021 – £43.96
 - A2A Advertising Ltd – website fee - £48.00
 - iii) To consider a change of bankers to the Council
 - iv) To consider the draft budget 2022/23 including the proposed parish precept and to resolve to authorise the Clerk to complete the precept form when it is received from SLDC and obtain the necessary signatures
 - v) The Clerk to inform the Parish Council as necessary under his contract of employment that he has been appointed Parish Clerk / RFO to Crosthwaite & Lyth Parish Council
 - vi) To note the bank balance at 30 November 2021 and authorise the Chair to counter-sign the bank statement
- 15. Correspondence** – to note any other correspondence received and not included as an item on this agenda and decide upon any necessary action:
- i) Further items giving information re coronavirus (covid-19) matters
 - ii) Further items concerning local government reorganisation
 - iii) Items concerning the multi-agency response to Storm Arwen, the restoration of power and compensation due
 - iv) CALC – Agenda for the South Lakeland District Association meeting on 25/11/21 (emailed to Cllrs 15/11/21)
 - v) SLDC – Wildflower meadow boosts biodiversity in Grange (emailed to Cllrs 19/11/21)
 - vi) CALC – Civility and respect newsletter (emailed to Cllrs.19/11/21)
 - vii) CALC – Local people invited to have a say on the future of community healthcare in South Lakeland (emailed to Cllrs.19/11/21)
 - viii) SLDC – Greening Campaign subsidy still available (emailed to Cllrs.23/11/21)
 - ix) SLDC – Free parking in SLDC operated car parks on Sundays until Christmas (emailed to Cllrs.24/11/21)
 - x) CALC – Cancellation of South Lakeland District Association meeting on 25/11/21 (emailed to Cllrs.24/11/21)
 - xi) SLDC - New app to protect local heritage goes live (emailed to Cllrs.24/11/21)
 - xii) SLDC - Street naming and numbering policy consultation (emailed to Cllrs.26/11/21)
 - xiii) CALC - Zero Carbon Cumbria newsletter and green investment plan launch (emailed to Cllrs.26/11/21)
 - xiv) CALC - Fuel poverty awareness day event on 3/12/21 (emailed to Cllrs.26/11/21)
 - xv) CALC - November / December 2021 newsletter (emailed to Cllrs.30/11/21)
 - xvi) CALC - Two NALC post Xmas online events (emailed to Cllrs.2/12/21)
 - xvii) SLDC - Review and consultation of the statement of licensing policy (emailed to Cllrs.2/12/21)
 - xviii) CALC – Developing your skills programme January – July 2022 (emailed to Cllrs.2/12/21)
 - xix) Cumbria Fire & Rescue Service – Free community safety short courses (emailed to Cllrs.3/12/21)
 - xx) Kent Estuary Youth Project – Winter 2021 update (emailed to Cllrs.10/12/21)
- 16. Westmorland Gazette** - to identify any relevant matters from this meeting to be reported for the Westmorland Gazette
- 17. To note any 'Items for Information'** - *no decisions or action permitted*
- 18. To receive items for consideration for a future agenda**
- i) The Queen's Platinum Jubilee Celebrations on 2 June 2022 – February 2022 agenda
 - ii) "What's Back On in Heversham
 - iii) Playground Committee

Date of next meeting - to confirm the next meeting of the Parish Council will be held on Thursday 10 February 2022 commencing at 7.30pm in The Athenaeum, Leasgill

Malcolm Richardson
Clerk to the Council
Old Barn Cottage, Borwick, Carnforth LA6 1JS
hevershamparishcouncil@gmail.com
01524 951696
11 December 2021

